



Paul R. LePage
Governor, State of Maine

Bartlett H. Stoodley, Chair
Edwin P. Chester, Esq. Vice Chair

Maine Juvenile Justice Advisory Group

EXECUTIVE MINUTES

April 25, 2014

I. Roll Call:

Present: Edwin Chester, Esq., Dalene Dutton, Jacinda Goodwin, Carla Knapp, Pender Makin, Lisa Sandy, Jonathan Shapiro, Barry Stoodley, JJAG Chair, Christine Thibeault

Absent: Mark Boger, Nickole DeMerritt, Margaret Longworth, Paul Vestal

Staff: Jason Carey, Staff Assistant, Kathryn McGloin, Juvenile Justice Specialist

The JJAG Meeting was called to order by Barry Stoodley, Chair, at 9:05 A.M.

II. Minutes:

Motion: To approve the March 28, 2014 Executive Minutes

Moved: Christine Thibeault/Jonathan Shapiro

Action: Approved with one abstention

III. Juvenile Justice Specialist Business:

- A. *CJJ Conference*. The JJAG has received verbal approval to attend the 2014 CJJ Conference. Staff will register members for the conference and attendees are advised to make hotel reservations now. Notice will be sent when written approval is received. Attendees will be advised when to make flight reservations.
- B. *Three Year Plan Update*. Data is being updated. Youth Engagement, DMC, Training & Education and Marketing & Outreach have submitted information for the Update.
- C. *Budget and finance report*. The budget and finance report will be covered in the next executive meeting or be made deliverable via email.
- D. *Karen Williams week of August 18th* – The EC was advised of an opportunity to partner with THRIVE. THRIVE's Arabella Perez and the JJAG's Kathryn McGloin have worked with OJJDP to bring Karen Williams to Maine for the week of August 18th. The THRIVE events will be held in Portland and Bangor, Maine. The Training & Education Committee will be contacted with information about this visit to select attendees and locations. Jonathan Shapiro recommends the training for law enforcement. He suggests advising Brian McMaster at the Criminal Justice Academy, SRO's, and others to get a feel for attendance. I was suggested that legislators and other stakeholders be included.
- E. *Dr. Ross Greene* is restoring the CPS initiative at both Youth Development Centers with a Train the Trainer training and trainings for new facility workers. Residents at the facilities have not been trained in CPS but Dr. Greene thinks it is something to look into.

F. *Special Topics in Childhood Trauma Workshops*. The EC approved the opportunity for members to attend workshops in Lewiston, Machias, Orono, York, and Portland. In order to identify interest, this will be pushed to all JJAG Members for review. The registration cost is \$15.

Motion: To approve sending up to 20 JJAG Members to Trauma Workshops

Moved: Ned Chester/Lisa Sandy

Action: Approved

G. *Journey Through Punishment Presentation Opportunity*. It was suggested that these youth be invited to a Karen Williams workshop and to invite them to present at a JJAG meeting.

H. *Electronic Meetings*. Consensus that the EC would like to pilot Adobe Connect for the JJAG's online meeting/presentation platform. The next EC meeting there will be a proposed budget along with some recommendations for hardware and software solutions for this group to act on.

I. *Full JJAG Meeting Locations*. Five Town Communities That Care (Camden), June; The Real School (Falmouth) September; possibly the Goodwill Hinckley School (Hinckley) in December.

IV. Restorative Justice Conference Opportunity:

Restorative Justice Conference, July 15-18, UVM Vermont. The full JJAG will receive notice about the conference and interested members should contact Kathryn with their interest. The EC may approve up to 3 members. There was discussion about partnering somehow with the Restorative Justice Institute of Maine. The committee will wait to see how many members have an interest before making plans.

V. Potential Partnership re: learning gaps and needs in child serving systems:

The EC authorized to continue discussions with Dr. Ross Greene in order to assist in the development of agenda for the November summit.

Motion: To approve JJAG continuing discussions with Ross

Moved: Christine Thibeault/Jonathan Shapiro

Action: Approved

VI. Bylaws:

The JJAG's Bylaws should make reference to a policy that responds to financial requests outside of the well-established process of RFPs. Other changes and additional policies will be revisited at the May meeting.

An adjustment will be made in the Bylaws to suit the needs of new membership and an orientation.

A policy and procedure for requests coming to the JJAG outside of the formal RFP process will be added to the Bylaws.

There was discussion on the Nominations and Appointments Paper about what to take out and what to leave in.

Motion: To approve JJAG Nominations and Appointments Paper striking the attendance at meetings section; add notice of committee meetings will be sent to JJAG members at large; add committee meetings are open to any member of the JJAG however only members formally appointed to the committee will be allowed to vote on any action that comes before that committee.

Moved: Dalene Dutton/Lisa Sandy

Action: Approved

Revised Bylaws will be reviewed at next Executive Meeting.

VII. TA with Dr. Lisa Hutchinson:

The JJAG's DMC Committee will hold a day-long training in Portland on May 6th to engage the communities of Portland and Lewiston in the making of a strategic plan for the DMC work. Dr. Lisa Hutchinson. Attendees represent a diverse population of interested and active parties from both Lewiston and Portland and will become a sub-committee of the JJAG DMC Committee.

VIII. Committee Updates:

With the JJAG moving to a committee structure most of the work will be done in committees and the EC will be overseeing and coordinating the work of the committees. The EC will act on the wishes of the committees.

DMC Committee – DMC Committee is waiting for the Portland, Maine training, on May 6th, before they commit to further movement. Members of the DMC Committee met with Portland's Community Health Outreach Workers representing various ethnic groups and opened a conversation about how the juvenile justice system works here in Maine. JJAG members were taken by surprise after asking what would happen to a juvenile involved in shoplifting in their country. The meeting went so well that more time has been scheduled to meet with other ethnic communities in the coming weeks.

The Restorative Justice Program in Lewiston will have a strong DMC component.

The question was raised about follow-up or evaluations being available after community meetings. The creation of a feedback forum for community participants would be helpful for the file. The use of interpreters to accomplish efficient feedback loops should be expected.

Marketing & Outreach – JJAG Marketing and Outreach Committee has developed their plan with goals and a time-line.

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The MO has completed its needs statement, began developing collateral materials, created a JJAG information one-pager, a new consistent logo, a JJAG marketing banner, social networking pages, a schedule for posting new content to viral channels, strategies and timelines, and a meeting calendar. A social media policy is currently in development and will be reviewed at the next EC Meeting.

Opportunities for Op Ed pieces could be more heavily explored.

Youth Engagement – YE has not met at this time however members have reached out to the juvenile facilities in an effort to recruit youth members. A few new youth have been recruited but the Committee is hopeful for others. Setting a date for a meeting with potential youth members is their next step.

A suggestion was made to have a discussion with some of our current youth members to sort through any barriers to participation. Collection of the youthful perspective is a must.

Systems Improvement – The committee hasn't met due to difficulty in scheduling a meeting date and time. Their next step is to place committee members on notice that it is important to respond to JJAG/Systems Improvement communications.

Membership/Nomination Committee – The Nominations and Appointments Paper contains policies and procedures have been submitted for review.

Questions were raised about who could attend and vote during a Nomination Committee meeting. See section VI, By-Laws.

IX. Compliance Monitor/DMC Coordinator:

Interviews will be conducted in early May. The Compliance Monitor is also going to function as the DMC Coordinator.

X. Other:

Susan Savell, of Spurwink, is requesting \$8,675 in order to support teacher training in restorative school practices at Windham Middle and Hall-Dale High. Spurwink received a HH/RAND Corp. grant to determine the effectiveness of restorative school practices. The funds will help defray the cost of a professional development day.

Motion: To table indefinitely

Moved: Christine Thibeault/Ned Chester

Action: Approved

A JJAG Financial Report will be reviewed and approved at the next Executive Meeting. The budget will then be finalized. Barry suggests that if any Committees are interested in having input they should attend.

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XI. Adjourn:

The meeting adjourned at 2:30 p.m.

The next meeting will be May 23rd, 2014 at Maine DOC from 9:00 AM to 12:00 PM.